

4) The norms set by its discharge of its functions.
(Section 4(1) (b) (iv) of RTI Act, 2005

The norms set by its discharge of its functions:

Administration:

- 1) Case workers (Asst managers) – submission of tappals, files as per office manual
- 2) Managers
- 3) Principal - Overall supervision of academics
- 4) Assistant Directors - to attend the work on priority basis
- 5) Director

Technical Staff:

- 1) Lecturers – conduct classes as per syllabus prescribed by the DTE
- 2) Instructors – conduct practical classes as per syllabus prescribed by the DTE

Apart from Diploma classes, Skill Development Programmes for 3 months, 6 months & 1 year trainings will also be conducted.